

Permit No.: _____

MANUFACTURED HOME INSTALLATION
PERMITTING INFORMATION
GILA COUNTY COMMUNITY DEVELOPMENT
BUILDING SAFETY DEPARTMENT

1400 E. Ash Street, Globe AZ 85501
Phone: (928) 425-3231 Ext. 4224 Fax : (928) 425-0829

608 E. Hwy 260, Payson, AZ 85541
Phone : (928) 474-9276 Fax: (928) 474-0802

Please Note: Manufactured Blocking Requirements Need To Be On Site For Inspectors.

Owner Information:
Name of Unit Owner: _____ **Phone Number:** _____
Mailing Address: _____
Property Owner: _____
If landowner different from homeowner, a notarized letter of permission is required, unless installed in a park.

Actual Address Where Manufactured Home will be Installed:
Street Address: _____ **Park Name:** _____
City: _____
Parcel No.: _____
Compliance: Zoning: _____ **Setbacks:** _____

Unit Identification:
Manufacturer: _____ **Year:** _____ **Cost/Value of Home:** _____
Serial No: _____ **Model:** _____ **Size:** _____

Installer Information:
Installer Name: _____ **Phone Number:** _____
Mailing Address: _____
License No.: _____
Check required utility services: Gas__ Sewer__ Water__ Electric__ Cooler__ Refrigeration__ Blocking__
Is this a Ground Set? Yes _____ No _____
Is a new Electrical Service being requested? Yes _____ No _____

	Required	Approval
<input type="checkbox"/> Standard Flood Hazard Determination Report: Globe - Carlos Ozuna 928-402-8509 Payson – Sine Scott 474-7117	_____	_____
<input type="checkbox"/> Floodplain Use Permit: See above	_____	_____
<input type="checkbox"/> Right of Way Permit: Globe-Lex Sheppard 928-425-3231 Ext 8505 Payson-Jerry Farr 928-474-7118	_____	_____
<input type="checkbox"/> Grading Permit: Globe-Lex Sheppard 928-425-3231 Ext 8505 Payson-Jerry Farr 928-474-7118	_____	_____
<input type="checkbox"/> Drainage Permit: Globe-Lex Sheppard 928-425-3231 Ext 8505 Payson-Jerry Farr 928-474-7118	_____	_____

Site Plan –if in a park, manager must approve space placement _____

Wastewater Approval _____
Gila County Wastewater Dept.: Current Clearance Letter & Site Plan Stamped (928-474-7175)
(Exceptions: Sanitary Districts: Cobre Valley, Northern Gila County, and Pinal Sanitary.)
Sewer Fee Receipt if in Mesa Del Caballo
If in park N/A _____

Geo Tech Report for Copper Canyon Ranches _____
Potable Water Supply (If in park N/A) _____
Fire Department letter: Pine/Strawberry Fire Dept. (928-476-4272) _____
Hellsgate Fire District (928-474-3835) _____

OFFICE USE ONLY:

Parcel File Researched _____
Site Plan Certification Signed _____
Legal Access _____
Easements OK’d _____
“Basic Setup of Mobile Home” _____
Minor Land Division _____

Manufactured Home Permit Fee: \$200.00 **New Electric Service Fee: \$50.00**
Ground Set Manufactured Home Permit Fee \$250.00
MANUFACTURED HOME PERMITS EXPIRE 6 MONTHS FROM DATE OF ISSUE